

# LEADERSHIP DEVELOPMENT FORUM



— ARIZONA —  
**BUILDERS**  
— ALLIANCE —

## **2018 LDF Application**

**Register by November 3, 2017**

**Tel: (602) 274-8222**

**Fax: (602) 274-8999**





# LEADERSHIP DEVELOPMENT FORUM

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**PLEASE ANSWER IN THE SPACE PROVIDED**

**Describe current role and responsibilities:**

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**What are your long-term career goals?**

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**Describe what you consider to be your most significant contribution to the construction industry thus far?**

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**How many individuals, if any, report to you within your company?** \_\_\_\_\_

**Who do you report to? Supervisor's name:** \_\_\_\_\_

**Title:** \_\_\_\_\_



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The LDF Program is designed for leaders in the industry whose careers are on an upward trajectory. Please explain how your career has been moving in this direction.

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What do you hope to gain from participation in the ABA Leadership Development Forum?

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**Educational Background:**

School	Dates	Degree	Major

**Certificate Programs Completed:**

Certification	Dates	Where Taken?



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**Special honors or awards, if any:**

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**List areas either within or outside of the construction industry (other than at your company) where you've held a leadership position or demonstrated leadership skills.**

Organization	Leadership Position	Dates

**Please provide more explanation if necessary:**

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**Select your level of familiarity with the following:**

**Creating, reviewing and approving monthly pay applications**

- Not familiar
- Familiar with collecting information but not responsible
- Responsible for accuracy of information at a project level
- Expert

**Level of involvement in profit projections**

- Not familiar
- Familiar with collecting information but not responsible
- Responsible for accuracy of information at a project level
- Expert

**Reviewing a project's insurance requirements?**

- Not familiar
- Familiar with collecting information but not responsible
- Responsible for accuracy of information at a project level
- Expert

**Reviewing a company's balance sheet**

- Not familiar
- Somewhat familiar with drawing conclusions about a company's health
- Comfortable drawing conclusions about a company's health
- Expert

**Being a part of a project pursuit that required an interview**

- Not Familiar
- Participated in 1-3 interviews
- Participated in 4-10 interviews
- Participated in 10+

**How many projects have you managed in your career?**

- 1-3
- 4-6
- 7-10
- 11+

**What is the largest project you've been involved with in dollars?** \_\_\_\_\_

**Average Number of team members you've worked with at a time:** \_\_\_\_\_

**What was your role on your most recent project team?** \_\_\_\_\_

**Arizona Builders Alliance Involvement**

**What Educational Course(s) have you taken in the past with the ABA?**

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**Have you completed the ABA's Project Manager Development Program?**

No  Yes **Year Graduated:** \_\_\_\_\_

**How have you been involved with the ABA in past years?**

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## LEADERSHIP DEVELOPMENT FORUM

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Have you served on a committee with the ABA?

\_\_\_\_\_ No \_\_\_\_\_ Yes If yes, which one(s)? \_\_\_\_\_

Have you held a leadership role within the ABA?

\_\_\_\_\_ No \_\_\_\_\_ Yes If yes, what? \_\_\_\_\_

The LDF takes a lot of time, energy, and commitment on your part. Besides coming to classes one day a month for a year, you will be expected to work on a community service project on your own time outside of class, as well as a large group case study.

Do you feel you have the time, energy, and passion right now to make this commitment?

\_\_\_\_\_ No \_\_\_\_\_ Yes \_\_\_\_\_ Uncertain

Do you have the full support of your employer for the time required to participate?

\_\_\_\_\_ No \_\_\_\_\_ Yes \_\_\_\_\_ Uncertain

Before turning in this application:

- Create and submit a video not to exceed 2-minutes explaining why you should be selected for the 2018 LDF Class and submit to [HIGHTAIL](#)
- Make sure you sign and date below
- Make sure your nominator completes the last page

It is my understanding that the ABA Leadership Development Forum is a learning experience and requires attendance at all meetings. Class typically meets on a Friday of each month from 7:00am – 3:00pm.

Class Dates for 2018 are: Jan. 5, Feb. 2, Mar. 2, Apr. 13, May 4, June 1, Aug. 3, Sept. 7, Oct. 5, Nov. 2, Dec. 6. You will be asked to sign an attendance agreement confirming you will attend ALL classes, if you are accepted into the program. **If you cannot make this commitment, your application will be considered for the next year.**

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature of Candidate \_\_\_\_\_



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## The Following Section is for the Nominator to Complete.

The LDF program is designed for individuals within your company that you see as taking on increasing levels of responsibility. It take a significant amount of time & commitment.

### Qualified individuals must meet the following criteria:

- Have a **minimum** of eight years in construction management, not including internships OR have completed the ABA's Project Manager Development program with six years of construction experience
- Be in positions of increasing responsibility
- Must be nominated by their company's C-Level Management
- Ability to attend ALL LDF Classes in 2018. Dates for classes include Jan. 5, Feb. 2, Mar. 2, Apr. 13, May 4, June 1, Aug. 3, Sept. 7, Oct. 5, Nov. 2, Dec. 6. If they cannot make this commitment, this application will not be considered for 2018.

### Reason for recommending candidate

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Is your Candidate Currently in a Leadership Position? \_\_\_\_\_

If so, what? \_\_\_\_\_

If not, do you have plans for promoting this person in the near future? \_\_\_\_\_

If so, into what role? \_\_\_\_\_





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Your candidate will be tasked with a group case study they will work on for several months before presenting to a panel of judges. At this time, they will:

- Need to be able to illustrate strong presentation skills
- Show a strong knowledge of financial statements
- Be able to evaluate the financial health of a company
- Be able to evaluate and identify trending & emerging markets
- Be able to recommend steps for correcting a bad job
- Be able to recommend a company structure for both a succession plan and organizational chart
- Be able to assess the health of a company.
- Illustrate leadership skills throughout.

**Are these skills that you would like your candidate to learn and become stronger at?**

\_\_\_\_\_Yes \_\_\_\_\_No

**The tuition fee for the program is \$3100 (ABA Member); \$6200 (Non-ABA Member)**

**Will your company pay the cost? \_\_\_\_\_Yes \_\_\_\_\_No**

**If your candidate is not selected for the 2018 LDF program, would you like them to be considered for a 4-6 month program the ABA is currently developing to better prepare participants for the challenges of LDF? \_\_\_\_\_**

**If your candidate leaves your company during the course of the LDF year, they do have the option to continue in the program with their new company and no refunds will be provided to your company.**

**Nominator's Name \_\_\_\_\_**

**Nominator's Signature \_\_\_\_\_**

**Nominator's e-mail \_\_\_\_\_**

## CLASS TOPICS

- **The Role of Leaders**
- **Public Speaking**
- **Common Pitfalls of Construction**
- **Construction Finance**
- **Construction Legislation and the Political Process**
- **Increasing The Power of Memory**
- **Market Sector Research**
- **Personality Inventory and Leadership Styles**
- **Team Building and Managing People**
- **Leading and Planning**
- **Construction Claims Case Study**
- **Final Case Study Formal Presentation**
- **Contract Negotiations**

## **PROGRAM SPECIFICS**

**Purpose:** Develop construction professionals into informed, knowledgeable and active members of the industry while preparing them for future leadership roles within their companies, the industry and the Arizona Builders Alliance (ABA).

### **Selections:**

- Limited to 30 qualified registrants
- Maximum one candidate per firm, unless applicants are located in two different regions
- Non-ABA members may be approved dependent upon space
- LDF Alumni Advisory Board will make final selection of participants

**Cost:** (Includes all materials/breakfast & lunch/instructors/graduations lunch and recognition plaque)

**ABA Member: \$3100**

**Non-ABA Member: \$6200**

**Attendance:** Attendance at all sessions is of utmost importance and MANDATORY.

Additionally, participants will:

- Solicit one item for annual ABA auction
- Participate in the LDF Community Service Project
- Attend one ABA Seminar (no charge)
- Attend one ABA Webinar (no charge)
- Attend one ABA Board Meeting

**Faculty:** Instructor teams of recognized experts and successful contractors

**Benefits:** Graduates will be honored and certificates presented upon completion of the course. The ultimate reward will be increased leadership and public speaking skills, a new understanding of the industry, the role ABA plays, and the opportunity to meet other successful construction industry leaders.