

# APPRENTICES AND TRAINING PROGRAM

An Association of ABC Arizona and AGC Arizona Building Chapter

NAME \_\_\_\_\_ SS# \_\_\_\_\_ OJT FOR THE MONTH OF \_\_\_\_\_ 20\_\_\_\_\_

Employer \_\_\_\_\_ Project Name \_\_\_\_\_

## OJT Hours This Month

Category Form Carpentry	Hours Required	Hours to Date	Week 1	Week 2	Week 3	Week 4	Week 5	Hours this Month	Total Hours To Date
Job Layout	200								
Forming & Placing Slab On Grade	200								
Constructing Job-Built Wall Forms	400								
Constructing Patented Wall Forms	600								
Constructing Job-Built Column Forms	200								
Constructing Patented Column Forms	400								
Constructing Job-Built Horizontal Forms	500								
Constructing Patented Horizontal Forms	600								
Constructing Forms For Foundations/Footing	500								
Reinforcing & Placing Concrete	200								
Miscellaneous	200								
<b>Total</b>	<b>4000</b>								

Apprentice Signature \_\_\_\_\_ Date \_\_\_\_\_

## Supervisor's Evaluation

Apprentice Evaluation <i>Place a check mark in the appropriate column</i>	Exceeds Expectations	Meets Expectations	Below Expectations	Unacceptable
<b>SKILLS</b>				
Demonstrates job knowledge				
Follows instructions given				
Organizes work (relative to other employees at his/her level)				
Versatile in the trade (compared to others with same experience)				
<b>PERFORMANCE</b>				
Quality of work				
Accuracy of work				
Carries his/her share of the workload				
Has and brings correct tools to the job				
Demonstrates physical ability to perform assigned tasks				
<b>WORK BEHAVIOR</b>				
Safe work habits				
Attendance				
Punctuality				
Leadership qualities				
Demonstrates practical approach towards accomplishing tasks				
Demonstrates self confidence				
Assumes and demonstrates responsibility				
Demonstrates ability to learn new tasks				

Supervisor's Name (Please Print) \_\_\_\_\_

Supervisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

